**LAKE TRAVIS ELEMENTARY PTA

*General Meeting
Tuesday, March 8, 2011
Lake Travis Elementary School*
*Call to Order - 6:00 p.m.***

**MEETING AGENDA**

* Welcome – *Karen Miller-Kopp*
* Call to Order – *Pam Lawrence*
* Confirmation of Quorum – *Erin Leon*
* Pledge of Allegiance – *Pam Lawrence*
* Acceptance of Minutes from February 9, 2011 – *Amy Liardon*
* Report of the Treasurer – *Lisa Berneburg*
* Report of the Executive Board – *Pam Lawrence*
* Report of the Vice Presidents
	+ Membership – *Erin Leon*
	+ Fundraising – *Shannon Blacklock*
* Report of Standing Committees *- Committee Chairpersons*
* Principals Report – *Karen Miller-Kopp*
* Announcements – *Pam Lawrence*
* Adjournment – *Pam Lawrence*

**ACCEPTANCE OF MINUTES
*- Amy Liardon, Secretary***

* Minutes of LTE PTA General Meeting
	+ February 8, 2011- on-line
	+ **lte.my-pta.org** **=> files => minutes**
* Motion
	+ Motion required to approve the minutes of the Lake Travis Elementary PTA meeting held on February 8, 2011.
	+ Shannon Blacklock motioned to approve 2/8/11 minutes
	+ Second - Paloma Rodriguez-Valencia
	+ Questions/Discussion
	+ Vote – Motion Approved
* All minutes are being posted on the web at

**lte.my-pta.org**

**TREASURER’s Report – *Lisa Berneburg***

**BALANCE JANUARY 31, 2011: $45,348.64**

**FUNDS SPENT 1/24/2011 THROUGH 3/3/2011: TOTAL $28,884.95**

***MINIGRANTS*: 4TH GRADE WEEKLY READERS: $590.00**

**1ST GRADE WEEKLY READERS: $478.16**

**16 SMART BOARDS: $24,000 TOTAL: $25,068**

***FUNDRAISING EXPENSES*: CARNIVAL AND MISCELLANEOUS*:* $1,314.98**

***PROGRAM EXPENSES:* SOS & MATH NIGHT*:* $136.42**

***SERVICE EXPENSES:* GRADE LEVEL $, HOSPITALITY, SOCIAL EVENTS, &**

**VOLUNTEER EXPENSES: $1,252.02**

***BOOSTER EXPENSES: SCHOOL STORE & TIE DYE SHIRTS: $1,087.81***

***OPERATING EXPENSES: OFFICE: $25.56***

**INCOME 1/24/2011 THROUGH 3/3/2011: $19,618**

***CARNIVAL SPONSORSHIPS: $4,120***

***COOKIE DOUGH*: $13,704 (WE KEEP 40%, $5,481.60 PLUS THE $300 WE PROFITED FROM ONLINE MAGAZINE SALES)**

***BOOSTER (SCHOOL STORE/SPIRIT WEAR) : $664.43***

***FUSS FREE DONATIONS: $670.00***

***FALL CATALOG/BOX TOPS/RANDALS: $144.50***

***MEMBERSHIP DUES: $16.00***

**BALANCE AS OF MARCH 3RD, 2011: $35,042.25**

**REPORT OF THE EXECUTIVE BOARD
*- Pam Lawrence, President***

* Executive Board met on February 22nd with quorum present at the meeting.
* Actions Take not requiring further action of PTA
	+ Voted in: Lisa Berneburg-Treasurer, Pam Lawrence-President, and Amy Liardon-Secretary
	+ Voted volunteer and staff of the month – April 2011
* February 22nd meeting:
	+ Reviewed Spring Carnival Activities
	+ School Store Volunteers Needed!
	+ Carnival Wristband Presales will run from March 22nd – April 1st! $12 presale or $15 at the gate on day of.
	+ Pam explained the benefit of buying a wristband!

**REPORT OF THE EXECUTIVE BOARD
*- Pam Lawrence, President***

* Actions Requiring Approval of General PTA
	+ The Board approved the following ***Budget Incr.*** On 22 Feb:
	+ Increase Budget for Volunteers/Awards Recognition $500.00
	+ Motion required to approve above ***budget increase*** approved by the Board.
	+ Darren Lewellen motioned to approve the budget increase
	+ Second – Marla Friesen
	+ Questions/Discussion

Vote - Motion Approved

* Actions Requiring Approval of General PTA
	+ Volunteers to perform as a ***2011 Nominating Committee***

 Bridget Dunbar – 3rd grade homeroom parent

 Marla Friesen – 4th grade teacher

 Shonda Harding – 2nd grade homeroom parent

* + ?? One additional volunteer to serve as an ***Alternate –* Maria Turner was nominated to serve as alternate**
	+ Motion required to elect these people as a ***Nominating Committee***
	+ Ashley Wade motioned to elect nominating committee
	+ Second – Michelle Dent
	+ Questions/Discussion
	+ Vote – Motion Approved
* If you’d like to serve on 2011-12 PTA Board, see one of these three

**Report of Vice President, Membership
*- Erin Leon***

* 2010-2011 Fall Membership Totals:
	+ Total Members: 578 members
	+ We will get the spring membership award!
	+ Spring members to date are 31 total members for March 15th deadline.

**REPORT OF VICE PRESIDENT, FUNDRAISING
*- Shannon Blacklock***

LTE Spring Carnival and Silent Auction – Saturday, April 9th 2pm-6pm

 - Carnival Wristband Presales will run from March 22nd – April 1st! $12 presale or $15 at the gate on day of.

 **- To Date: $6,050 in sponsorships and have collected 70 silent auction items valued at $9,500**

 **- Class Baskets: Due April 1st -** check with your room parents for your class information!

**Last Chick-Fil-A Spirit Night** - TOMORROW March 9th from 3-10 P.M. Please put receipts in the box!!!

Cookie Dough*-* Income $ 13,704 x 40% = $5,482, plus $ 300 profit on-line magazine sales Net Profit for LTE: **$ 5,782**

Cookie dough pick up – TOMORROW Wednesday March 9th
Cookie Dough final prize day Friday March 11th at 12:30

Over $1,000 Collected for box tops- Thank you to Maria Turner!!!

**REPORT OF VICE PRESIDENT, FUNDRAISING
*- Shannon Blacklock***

Level Attractions Sponsor Funds

Squire Hero Tubs of Fun PTA $1,800

Squire Hero 3 Person BungeeTrampoline Mannem Dentistry $1,200

Gold 4 Person Rock Climbing Wall Gracious LTE Family $ 800

Gold Three bumber balls Caden & Shay Berneburg $ 600

Gold 60' Obstacle Course Nitro Swimming $ 600

Gold 3 Hamster Balls Hill Country Pediatric Dentistry $ 530

Gold 2 Person Blue Crush Slide Lex and Ori Boucvalt $ 500

Gold Concession Wells Fargo $ 500

Silver Booger Wars Geschke Group Architects $ 220

Silver Lazer Tag 5th Grade Families $ 500

Silver Water Balloon Station Lake Travis Pediatric & Family Dentistry $ 250

Silver LTE Class booths & prizes Lake Travis Medical Center, $ 350 Dr.Wasserman

**REPORT OF STANDING COMMITTEES**

* Volunteers Chair *– Oneida Gonzalez*
	+ Total volunteer hours for January: 856
	+ Total volunteer hours for February: 2,901
	+ Year to Date Volunteer Hours: 11,645
	+ Total volunteers registered (via forms): 195
* Volunteers of the Month for March 2011 – ***Michelle Dent and Shonda Harding***
* Staff of the Month for March 2011 – ***Deana Locklear***
	+ NEW Best Club Members (100 hours total):
	+ ***Sabine Hauptmeier, Stephanie Searle, Pam Lawrence & LoAna Lopez, Donna Matl***
* IMPORTANT: Log your volunteer hours ! ! !
	+ **v-volunteer.com** -or- **lte.my-pta.org**
	+ or e-mail Oneida Gonzalez **oniegonzalez@austin.rr.com**
	+ Nominations for Volunteer and Staff of the Month – to Oneida Gonzalez

**REPORT OF STANDING COMMITTEES**

* Communications *– Ashley Wade and Paloma Rodriguez-Valencia*
* Register on the PTA website [www.lte.my-pta.org](http://www.lte.my-pta.org/)
* Members will receive updated information.
* Members will be able to sign up to volunteer for events.
	+ Paper forms being manually entered by the event chair onto our website sign up. Please save them a step and use the online sign up.
* ***Current on-line sign-up for events & opportunities***
	+ - Challenge Lab
		- Teacher Friday Feast; Fri 25 March; 2nd Grade Parents
	+ You can sign-up with your friends, Log in to sign-up; web-site will send reminder e-mails

**REPORT OF STANDING COMMITTEES**

* Hospitality *– Holly Dobson*
	+ **Teacher/Staff Friday Feast Friday, March 25th**
		- Hosted by 2nd Grade Parents & PTA
		- NEED 2nd Grade Parents to bring SIDE DISHES, including lots of DESSERTS!!!
		- PTA will provide hot dogs & hamburgers & drinks
	+ Sign up on-line: **lte.my-pta.org**
* Squire Booster Club *– Karina Machnacki*
	+ Fridays are SPIRIT DAYS at LTE!! Wear your spirit shirts to show your school pride!

**REPORT OF STANDING COMMITTEES**

* Programs *– Kim Cook*
* **Talent Show information:**
* **This year’s Talent show is set for** **Friday, May 20 at 6:00 pm****.**
* **Please be on the lookout for more information, including applications, in your child's Tuesday folder.**
* **We are looking for volunteers to help assist with this fun event.**
* **If you are interested in serving on Talent Show Committee, please contact us.**
* **Thank you in advance for your support!**

* **Amelia Hicks, (3rd Grade Teacher) number:****533-6549** **email:****hicksa@ltisdschools.org**
* **Jan Alba (Parent Director) mobile:****281-734-9816****email:****janman70@yahoo.com**
* **Kim Cook (PTA Programs) mobile:****970-7496****email:****k****imcook5@yahoo.com**
* **Talent show applications will be due Wednesday,****March 30****.**
* **Talent show auditions will be****Thursday, April 7****and****Thursday, April 14****between****3:00-6:00pm****.**
* **Talent show dress rehearsal will be****Monday, May 16 from 3:15-6:30pm****.**
* **Talent show will be****Friday, May 20 at 6:00pm****.**

**REPORT OF THE PRINCIPAL
*- Karen Miller-Kopp***

* Talked to Kinder Parents about the importance of reading over spring break.
* Stressed the importance of the PTA and LTE volunteers!
* Encouraged Kinder kids to participate in the Talent Show

**ANNOUNCEMENTS**

March

* + Wed 9th – Cookie Dough Pick-Up Day!!!
	+ Wed 9th – Chick-Fil-A Spirit Night 3:00p – 11:00p
	+ M-F 15th-19th – SPRING BREAK
	+ Fri 25th – Teacher/Staff Friday Feast Sponsored by 2nd Grade Parents & Birthday Celebrations
	+ Wed 30th – Picture Day for Grades 1st-5th
	+ Thur 31st – Picture Day for Day Care, Pre-K and Kinder

April

* + T-Th 5th-7th – 5th Grade TAKS testing
	+ SATURDAY, 9th – LTE PTA Spring Carnival & Silent Auction
	+ Tues 12th – LTE PTA General Meeting – 1st Grade Performance
	+ Tues 19th – Volunteer Appreciation Breakfast
	+ Thurs 21st – Teacher/Staff Feast sponsored by Kindergarten Parents
	+ Fri 22nd – Holiday
	+ T-Th 26th-28th – 3rd, 4th, and 5th grade TAKS testing
	+ Fri 29th – Birthday Celebrations

**ADJOURNMENT – 6:17 pm**

PTA general meeting schedule:

* + - April 12, 2011 (Election of Officers) at 6:00pm
		- May 10, 2011 (Installation of Officers) at 6:00pm